

Westchester Elementary School (School Advisory Council)  
Meeting Minutes  
April 5, 2022 at 2:30 pm

**Objective:** Share information concerning the school.

**Call to Order:** Ms. Goodman called the meeting to order at 2:33 pm.

**Minutes:** Minutes will be distributed and approved at the next meeting on April 26<sup>th</sup>.

**Principal's Report:** Ms. Goodman provided the update.

- Armando Fernandez is the new tech person for the school.
- FSA testing started this week.
- Starting next school year, there will be no more FSA. Testing will take place three times a year and it will be computer-based.
- Staff appreciation week is coming up.
- There have been no Covid cases reported at the school so far this year.
- STEAM night went well with good attendance.
- April 22<sup>nd</sup> is Kindergarten Roundup.
- Westchester is registering for summer school now. They are attempting to do some of the improvements that would normally be done over the summer before summer starts.

**SAC dates for 2021/2022 School Year:** 4/26, 5/24.

**SESIR Data:** Ms. Goodman provided the update. This is behavioral data that is reported to the state. Violence, arson, major theft, battery, assault, arson needs to be reported to the state. Westchester did not need to report any incidents.

**Financial Report:** Ms. Goodman provided the update. The accountability funds roll over into the next year, so miscellaneous expenses are being paid for using other sources that don't roll over into the next year. Leftover school recognition money can be used as well, but this needs to be voted on by the committee at the next meeting.

**Parent Survey:** We need 225 responses to the parent survey and to date we only have 89.

**Title I:** Ms. Condee provided the update.

- Reviewing this year's PFEP survey and plan.
  - This year, we had the Title I meeting, STEAM night, SEL night, and literacy night.
  - Professional development was accomplished by staff trainings.
  - Covid was the biggest barrier to reaching the multilingual community. Steps to overcome. Verifying parent email addresses would help so more parents can be informed. Another way to reach out to the multilingual community would be to create flyers in as many languages as possible and have links on the website in multiple languages.

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- Parent involvement is accomplished by being active on social media and keeping the PTA informed.
- The mission statement was reviewed and will stay the same as last year.
  - Parents will be encouraged to join SAC.
  - Coordination and Integration: We will still have Open House, STEAM night, literacy night, SEL night. If we would like to have a multicultural night, we can decide that next year, but it doesn't have to be included in the mission statement.
  - Communications: Communications will continue through direct emails to parents, PTA, and SAC.
  - Flexible meetings: PTA meetings are typically in the mornings while SAC meetings will continue to be in the afternoon.
  - Building Capacity: Reading/literacy night will be in October 2022, SEL night in January 2023, STEAM night in March 2023, and multicultural night possibly in May 2023, but that will not be added.
  - Staff training will be at the beginning of the year.
  - Other activities: Mobile unit/Title I bus.
  - The school parent compact was reviewed at a previous meeting and has stayed the same.
  - There were no questions or suggestions. The only change that was made was an update to the dates of SEL night, literacy night, and STEAM night in the Building Capacity section.

**Adjournment:** Ms. Goodman motioned to adjourn at 3:17 pm.

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**SAF Meeting**

**Call to Order:** Heather Zardus called the meeting to order at 3:17 pm.

**North Area Advisory Council:**

- Heather was able to go to the meeting.
  - The randomization mandate that allows for a school/student to be randomly selected and wanded and searched for weapons has gone into effect. They had their first inspection at a middle school in March.
  - There is a new way for students to call in tips. They will be putting up QR codes around schools for students to report problems.
  - FSA protocol information was given out.
  - Transportation is still an issue. They've implemented bonuses and increased pay for new bus drivers.

**Adjourned:** Adjourned by Heather at 3:29 pm